

# PHONE CONSULTATION INSTRUCTIONS

**PLEASE NOTE: Professional Consultation Services are currently for Health Care Practitioners only. We request that you DO NOT have patients contact consulting practitioners directly.**

Dr. Lang and her associates, Dr. Annette Schippel and Dr. Doris Kutz-Compton, are available to consult with health care practitioners wishing to implement testing procedures discussed within Lang Integrative Health Seminars. **Please be sure to read the following guide in its entirety prior to scheduling a consultation.**

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## SCHEDULING A CONSULTATION

**Note: Our office is on Central Standard Time**

To schedule a professional consultation, you may contact your preferred practitioner directly at the appropriate number.

Janet Lang, DC  
636-332-4567  
636-332-4596 (fax)

Doris Kutz-Compton, DC  
573-237-7800  
573-237-4800 (fax)

Annette Schippel, DC  
217- 245-9797  
217-245-2524 (fax)

When scheduling, you will need to provide:

- ✓ **Professional information-** including your address, contact phone numbers, fax number, and email address.
- ✓ **Consultation phone number-** specify the number that you wish to be called at for your consult and your time zone.
- ✓ **Patient names & tests-** provide the names of each patient & their tests.
- ✓ **Time-** the typical consult takes approximately 15 minutes per patient, although more time can be scheduled if needed (*15 minute minimum*).
- ✓ **Method of payment-** MasterCard, Visa, and Discover are accepted. Check payments are due upon receipt of your invoice. All check payments should be made payable to: **Dr. Janet Lang** and mailed to **806 Liberty Creek Drive ~ Wentzville, MO 63385.**

## PREPARING FOR YOUR CONSULTATION

Fax your consultation paperwork directly to your consulting practitioner. *We request that all paperwork be sent by the Monday prior to your appointment!* For each patient discussed you will need to supply the following:

1. **Consultation Tracking Sheet** (*completed by practitioner*)
2. **Female / Male History Questionnaire** (*completed by patient*)
3. **Saliva Tests** - Fax ALL pages of Diagnos-Tech tests (*except technical bulletins, etc.*)
4. **Hair Analysis**—Fax ONLY the levels/ratio graph page
5. Optional — **Symptom Survey Form** —fax only the survey (*completed by patient*)

### ADDITIONAL DETAILS

- ✓ Consultations are scheduled in 15 minute intervals.
- ✓ You will be called by the consulting practitioner at your scheduled time.
- ✓ It is recommended that you obtain permission from patients discussed prior to your consultation.
- ✓ Our offices are on **Central Standard Time.**

### CANCELLATIONS

We ask that all cancellations be made at least 48 hours prior to your appointment. A Flat Consultation Fee may be charged for last minute cancellations.

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## CONSULTATION FEES

For Dr. Janet Lang:

- If you are a seminar attendee: \$75 flat rate plus \$3.00 per minute.  
**For example: 15 min = \$120.00      30 min = \$165.00**
- If you are not a seminar attendee your cost is \$125 flat rate plus \$5.00 per minute

For Dr. Annette Schippel and Dr. Doris Kutz-Compton:

- If you are a seminar attendee: \$50 flat rate plus \$2.50 per minute.  
**For example: 15 min = \$87.50      30 min = \$125.00**
- If you are not a seminar attendee your cost is \$75 flat rate plus \$4.00 per minute.